

**St. Matthew's Anglican Church**  
**2020 Annual General Meeting Minutes**  
**via Zoom**

Sunday, February 28, 2021  
36 Parishioners Eligible to Vote in Attendance

**1. Call Meeting to Order**

The Annual General Meeting (AGM) of St. Matthew's was called to order on February 28, 2021 at 11:15 am by Archdeacon Lee Bezanson, Rector.

**2. Canonical Declaration**

Archdeacon Lee read Diocesan Canon 5.90. There were 36 parishioners in attendance, all of whom had declared eligibility, in accordance with Diocesan Canon 5.90, at the time of registration. See [here](#).

**3. Opening Prayer**

Archdeacon Lee welcomed all in attendance and opened the meeting with prayer.

**4. Zoom Housekeeping**

Archdeacon Lee reviewed Zoom housekeeping rules and thanked Angela Bokenfohr for making Zoom meeting possible.

**5. Appointment of Recording Secretary**

Sandra Smith was appointed to record the minutes of the meeting.

**6. Agenda**

Due to Covid, an agenda had not been circulated to those in attendance. Archdeacon Lee identified the items to be discussed.

**7. Rector's Report**

Archdeacon Lee read his report. See [here](#). No questions were raised.

**8. Financial Report**

**Treasurer's Report**

The Treasurer's report was displayed on screen and Susan Fredette provided a line by line explanation of the figures in the Statement of Financial Position, the Statement of Operations, and the notes, all ending December 31, 2020. Of note, i) the loan was paid in full February 2020 which was 20 years earlier than originally anticipated, providing a saving of \$67,970.00; ii) St. Matthew's is doing well financially; iii) REACH is now finished; iv) St

Matthew's received COVID-19 wage subsidies towards the salaries of Archdeacon Lee and Angela Bokenfohr.

#### Acceptance of Treasurer's Report

Be it resolved that the Treasurer's Report be accepted as presented.

Moved Susan Fredette

Seconded Stewart Holmes CARRIED

### 9. Approval of 2021 Parish Operating Budget

The members of Corporation—Archdeacon Lee (Rector), Cliff McCallum (Rector's Warden), and Susan Fredette (Treasurer) met on November 12, 2020 to put together the budget which was later presented to and accepted by Vestry on November 17, 2020. Unfortunately Sue Trenchard (People's Warden) was unable to attend both meetings.

The 2021 budget was displayed on screen and Susan Fredette provided a line by line explanation of the figures. Of note, (i) Hall Rental shows a substantial figure as the Pedal Heads are planning to come this year; (ii) Lease income is unchanged as this will not be known until April; (iii) Rector's Salary includes 3 replacement services; and (iv) the increase in janitorial expenses is due to increased usage of wipes and cleaning supplies.

#### Acceptance of 2021 Parish Operating Budget

Be it resolved that the 2021 Parish Operating Budget be accepted as presented.

Moved Susan Fredette

Seconded Jenny Stuart CARRIED

Archdeacon Lee thanked Susan Fredette for all her work over the past year.

### 10. Wardens and Vestry Membership for 2021

Cliff McCallum is entering his 2<sup>nd</sup> year as Rector's Warden and Sue Trenchard is entering her 2<sup>nd</sup> year as People's Warden.

The current members of Vestry (Angela Bokenfohr, Sandra Smith, Nicole Javdan, Ivan Hall, and Penny Holmes) have all expressed interest of continuing on. Heather Leslie had previously stepped down.

Archdeacon Lee thanked his Wardens and Vestry members for all of their hard work this past year.

Archdeacon Lee noted that Rick Leslie would like to serve on Vestry.

Be it resolved that Rick Leslie be elected to Vestry.

Moved Archdeacon Lee Bezanson

Seconded Jim Phillipchuk CARRIED

There were no new nominations from the floor.

## 11. Electoral Synod Delegates

As People's Warden, Sue Trenchard is automatically elected to Synod. Angela Bokenfohr and Sandra Smith will continue on as delegates. At the January Vestry meeting, Penny Holmes was elected as a delegate. Archdeacon Lee thanked the delegates for their involvement and requested the members of the congregation to keep them in their prayers.

## 12. Questions/Comments from the "Floor"

a) Ian Barnes asked if there has been any movement regarding church access for a walker or wheelchair. Ivan Hall responded that a concrete ramp has been added on the outside from the parking lot entrance, and currently in the process of constructing a threshold on the inside. Cliff McCallum added that he is looking into getting an automatic door opener installed.

b) Jim Phillipchuk commented that this has been a very tough year and is very appreciative of the efforts by Archdeacon Lee and Angela Bokenfohr for keeping the faith connection alive.

c) Jonathan Smethurst suggested that St Matthew's be proactive at setting funds aside on an annual basis, ie \$3000.00, to deal with maintenance issues and establishing a 5 year maintenance program of what needs to be done. Archdeacon Lee commented that maintenance issues are discussed at each Vestry meeting. Cliff McCallum added that issues currently being discussed are the roof, the foundation around the Sunday School, and renovating the kitchen. Susan Fredette added that in the past, money received from the tower fund went towards paying down the loan, whereas now it is going into Savings.

## 13. Adjournment

MOVED by Archdeacon Lee and SECONDED by Ian Barnes to adjourn the meeting.  
Meeting adjourned at 12:28 pm.

## 14. The Grace

Together everyone recited the Grace.